CIRCULATION POLICIES

Book Loan Periods
Undergraduate Students: 21 Days
Graduate Students: 120 Days
Faculty: 120 Days
SLU Staff: 120 Days
Courtesy Borrower: 21 Days
MERLIN Loaned Books:
  Undergraduate: 21 Days
  Graduate/Staff/Faculty: 120 Days
MOBIUS Loaned Books: 21 Days

Renewals
Books may be renewed 7 days before the due date if not requested by another patron.

MOBIUS books may only be renewed twice.

Holds
Books in the SLU/MOBIUS system can be placed on hold online by the requestor or at the Patron Services Desk. When the book is received at Pius Library, the requestor will be notified to pick up the books at the Patron Services Desk.

Searching Books
If an item cannot be located in the general collection, a patron may fill out a search card at the Patron Services Desk. When the item is found, the patron will be contacted via their SLU email. If the item is not found after being searched three times, Patron Services staff will automatically request the item from another MOBIUS library. If this option isn’t available, the patron will be notified and Patron Services staff will help the patron request the item through ILLiad Interlibrary Loan service when needed.

CIRCULATION POLICIES (CONTINUED)

Overdue Books & Fines
Overdue Notices for SLU Pius, MCL and Law Library books are sent when books are 5 and 15 days overdue. After 30 days overdue books are considered lost, and the borrowing patron will be billed with a lost book fee of $115 plus a non-refundable $5 billing/processing fee.

Media and reserve items are subject to separate overdue and billing policies.

Overdue notices for MOBIUS loaned books are sent when books are 5 and 21 days overdue. After 28 days overdue books are considered lost, and the borrowing patron will be billed with a lost book fee of $100 plus a non-refundable $20 billing/processing fee.

Failure to receive a notice does not exempt a borrower from the responsibility to return books on time and is not grounds for the cancellation of fines.

Billed books and fine totals exceeding $50 will result in the loss of borrowing privileges and transcript holds.

If material is returned in a damaged condition, the library will bill the borrower $120 for replacement cost and a $15 processing fee. Examples of damage can include writing or highlighting, food spills, water damage, Post-It note usage, folding pages, tearing or removing pages, excessive heat or sunlight on media materials.

If you have any questions, email Information/Patron Services piuscirc@slu.edu, call (314)977-3087, or visit the service desk and ask to speak with a full-time staff member.
SUMMER 2018
MAY 16 - AUGUST 26

INTERSESSION - MAY 16 - MAY 20

Wednesday-Friday 7:30am—6pm
Saturday 10am — 6pm
Sunday Closed

SUMMER - MAY 21 - AUGUST 10

Regular Hours
Monday-Thursday 7:30am — 9pm
Friday 7:30am — 6pm
Saturday 10am — 6pm
Sunday 10am — 6pm

Memorial Day
Friday, May 25 7:30am — 6pm
Saturday, May 26 Closed
Sunday, May 27 Closed
Monday, May 28 Closed
(Official University Holiday)

Fourth of July
Wednesday, July 4 Closed
(Official University Holiday)

INTERSESSION - AUGUST 11 - 25

Sunday Closed
Monday-Friday 7:30am — 6pm
Saturday 10am — 6pm

August 26

Sunday, August 26 10am — 6pm

IMPORTANT INFORMATION

Library Hours 314-977-3580
Patron Services Desk 314-977-3087
E-Mail piuscirc@slu.edu
Interlibrary Loan 314-977-3104
E-Mail piusill@slu.edu
Reserves and
Electronic Reserves 314-977-3585
E-Mail eres.slu.edu
ATC askSLU Desk 314-977-3103
E-Mail piusref@slu.edu

Library Web Site
http://lib.slu.edu/

Beware the man of one book.
-Thomas Aquinas