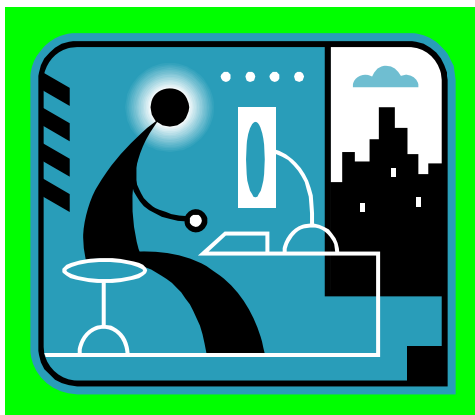


Self-Serve Electronic Reserves for Instructors



- Learn how to post your course materials on Electronic Reserves 24/7.
- Call Pius Library's Reserve Department to schedule a 1 to 1 ½ hour training session. (**Please note:** Due to numerous reserve requests, training sessions will not be scheduled during the first month of each semester.)
- You may bring your own course materials or we can provide materials to use during training.
- After training you have options:
 - post your own materials
 - ask us to post all of your materials **or** part of your materials
 - our service will always be available when and if needed
- You will need to have access to a scanner if you plan on posting print materials that are not already in an electronic format.
- ***To schedule a training session or for more information contact:***
- **Lora Mueller**
Coordinator
Reserves and Electronic Reserves
St. Louis University
Pius XII Memorial Library
muelle@slu.edu or eres@slu.edu
314-977-3585