CIRCULATION POLICIES

Book Loan Periods
Undergraduate Students: 21 Days
Graduate Students: 120 Days
Faculty: 120 Days
SLU Staff: 120 Days
Courtesy Borrower: 21 Days
MERLIN Loaned Books:
  Undergraduate: 21 Days
  Graduate/Staff/Faculty: 120 Days
MOBIUS Loaned Books: 28 Days

Renewals
Books may be renewed 7 days before the due date if not held by another patron.
MOBIUS books may only be renewed twice.

Holds
Books in the SLU/MOBIUS system can be placed on hold online by the requestor or at the Patron Services Desk. When the book is received at Pius Library, the requestor will be notified to pick up the book at the Patron Services Desk.

Searching Books
If an item cannot be located in the general collection, a patron may fill out a search card at the Patron Services Desk. When the item is found the patron will be contacted via their SLU email. If the item is not found after being searched three times, Patron Services staff will automatically request the item from another MOBIUS library. If this option isn’t available, the patron will be notified and Patron Services staff will help the patron request the item through ILLiad Interlibrary Loan service when needed.

CIRCULATION POLICIES
(CONTINUED)

Overdue Books & Fines
Overdue Notices for SLU Pius, MCL and Law Library are sent when books are 5 and 10 days overdue. After 30 days overdue books are considered lost and the borrowing patron will be billed with a lost book fee of $120.

Media and reserve items are subject to separate overdue and billing policies.

Overdue notices for MOBIUS loaned books are sent when books are 7 and 14 days overdue. After 28 days overdue books are considered lost and the borrowing patron will be billed with a lost book fee of $120.

Failure to receive a notice does not exempt a borrower from the responsibility to return books on time and is not grounds for the cancellation of fines.

Billed books and fine totals exceeding $50 will result in a loss of borrowing privileges, registration holds, and transcript holds.

If material is returned in a damaged condition, the library will bill the borrower $100 for replacement cost and a $20 processing fee. Examples of damage can include writing or highlighting, food spills, water damage, Post-It note usage, folding pages, tearing or removing pages, excessive heat or sunlight on media materials.

If you have any questions, email Patron Services at piuscirc@slu.edu, call 314-977-3087, or visit the Patron Services Desk and ask to speak with a full-time staff member.
### FALL 2019
**AUGUST 26–DECEMBER 17**

#### Building Hours (August 26–September 21)
- **Sunday**: 10am–2am
- **Monday–Thursday**: 7:30am–2am
- **Friday**: 7:30am–9pm
- **Saturday**: 10am–6pm

#### Building Hours (September 22–December 16)
- **Sunday**: Open at 10am
- **Monday–Thursday**: 24 hours
- **Friday**: Close at 9pm
- **Saturday**: 10am–6pm

#### Labor Day
- **Sunday, September 1**: 10am–6pm
- **Monday, September 2**: Closed (Official University Holiday)

#### Midterm Exams
- **Saturday, October 12**: 10am–9pm
- **Sunday, October 13**: Open at 10am
- **Monday–Thursday, October 14–17**: 24 hours
- **Friday, October 18**: Close at 9pm
- **Saturday, October 19**: 10am–6pm

#### Fall Break
- **Sunday, October 20**: 10am–6pm
- **Monday, October 21**: 7:30am–6pm
- **Tuesday, October 22**: Open at 7:30am

#### Thanksgiving
- **Tuesday, November 26**: Close at 9pm
- **Wednesday, November 27**: Closed (Official University Holiday)
- **Thursday, November 28**: Closed (Official University Holiday)
- **Friday, November 29**: Closed (Official University Holiday)
- **Saturday, November 30**: Closed
- **Sunday, December 1**: Open at 10am

#### Final Exams
- **Saturday, December 7**: 10am–9pm
- **Sunday, December 8**: Open at 10am
- **Monday–Thursday, December 9–12**: 24 hours
- **Friday, December 13**: Close at 9pm
- **Saturday, December 14**: 10am–9pm
- **Sunday, December 15**: Open at 10am
- **Monday, December 16**: 24 hours
- **Tuesday, December 17**: Close at 6pm

### WINTER RECESS
**DECEMBER 18–JANUARY 12**

#### Building Hours
- **Sunday**: Closed
- **Monday–Friday**: 7:30am–6pm
- **Saturday**: 10am–6pm

#### Christmas & New Year's
- **Saturday–Sunday, December 21–22**: Closed
- **Monday–Friday, December 23–27**: Closed
- **Saturday–Sunday, December 28–29**: Closed
- **Monday–Tuesday, December 30–31**: Closed
- **Wednesday, January 1**: Closed

### SPRING 2020
**JANUARY 13–APRIL 30**

#### Building Hours (January 13–February 15)
- **Sunday**: 10am–2am
- **Monday–Thursday**: 7:30am–2am
- **Friday**: 7:30am–9pm
- **Saturday**: 10am–6pm

#### Building Hours (February 16–March 7)
- **Sunday**: Open at 10am
- **Monday–Thursday**: 24 hours
- **Friday**: Close at 9pm
- **Saturday**: 10am–6pm

#### Building Hours (March 16–April 30)
- **Sunday**: Closed
- **Monday–Friday**: 7:30am–6pm
- **Saturday**: Closed

#### Martin Luther King Day
- **Monday, January 20**: 10am–6pm (Official University Holiday)

#### Midterm Exams
- **Saturday, February 29**: 10am–9pm
- **Sunday, March 1**: Open at 10am
- **Monday–Thursday, March 2–5**: 24 hours
- **Friday, March 6**: Close at 9pm
- **Saturday, March 7**: 10am–6pm

#### Spring Break
- **Sunday, March 8**: Closed
- **Monday–Friday, March 9–13**: 7:30am–6pm
- **Saturday, March 14**: Closed
- **Sunday, March 15**: Closed

#### Easter
- **Holy Thursday, April 9**: 7:30am–6pm
- **Good Friday, April 10**: Closed
- **Holy Saturday, April 11**: Closed
- **Easter Sunday, April 12**: Closed
- **Easter Monday, April 13**: Closed

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### Library Hours
**314-977-3580**

**ASK SLU Patron Services Desk**
**314-977-3087**
Email: piuscirc@slu.edu

**Interlibrary Loan**
**314-977-3104**
Email: piusill@slu.edu

**Reserves and Electronic Reserves**
**314-977-3585**
Email: eres@slu.edu

**ASK SLU ATC Desk**
**314-977-3103**
Email: piusref@slu.edu

**Library Hours Online**
http://lib.slu.edu/about/hours