

CIRCULATION POLICIES

Book Loan Periods

Undergraduate Students:	21 Days
Graduate Students:	120 Days
Faculty:	120 Days
SLU Staff:	120 Days
Courtesy Borrower:	21 Days
MERLIN Loaned Books:	
Undergraduate:	21 Days
Graduate/Staff/Faculty:	120 Days
MOBIUS Loaned Books:	21 Days

Renewals

Books may be renewed 7 days before the due date if not held by another patron.

MOBIUS books may only be renewed twice.

Holds

Books in the SLU/MOBIUS system can be placed on hold online by the requestor or at the Circulation Desk. When the book is received at Pius Library, the requestor will be notified to pick up the books at the Circulation Desk.

Searching Books

If an item cannot be located in the general collection, a patron may fill out a search card at the Circulation Desk. When the item is found the patron will be contacted via their SLU email. If the item is not found after being searched three times, Circulation staff will automatically request the item from another MOBIUS library. If this option isn't available, the patron will be notified and Circulation staff will help the patron request the item through ILLiad Interlibrary Loan service when needed.

CIRCULATION POLICIES

(CONTINUED)

Overdue Books & Fines

Overdue Notices for SLU Pius, MCL and Law Library books are sent when books are 5 and 15 days overdue. After 30 days overdue books are considered lost, and the borrowing patron will be billed with a lost book fee of \$115 plus a non-refundable \$5 billing/processing fee.

Media and reserve items are subject to separate overdue and billing policies.

Overdue notices for MOBIUS loaned books are sent when books are 5 and 21 days overdue. After 28 days overdue books are considered lost, and the borrowing patron will be billed with a lost book fee of \$100 plus a non-refundable \$20 billing/processing fee.

Failure to receive a notice does not exempt a borrower from the responsibility to return books on time and is not grounds for the cancellation of fines.

Billed books and fine totals exceeding \$50 will result in a loss of borrowing privileges and transcript holds.

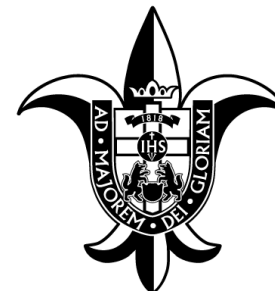
If material is returned in a damaged condition, the library will bill the borrower \$120 for replacement cost and a \$15 processing fee. Examples of damage can include writing or highlighting, food spills, water damage, Post-It note usage, folding pages, tearing or removing pages, excessive heat or sunlight on media materials.

If you have any questions, email Information/Circulation Services at piuscirc@slu.edu, call (314)977-3087, or visit the service desk and ask to speak with a full-time staff member.

PIUS XII MEMORIAL LIBRARY

AT SAINT LOUIS UNIVERSITY

BUILDING HOURS
SUMMER 2017



SAINT LOUIS
UNIVERSITY

3650 LINDELL BOULEVARD
ST. LOUIS, MO 63108

<http://lib.slu.edu/>

SUMMER 2017

MAY 17 - AUGUST 27

INTERSESSION - MAY 17- MAY 21

Sunday	Closed
Monday-Friday	7:30am – 6pm
Saturday	10am – 6pm

SUMMER - MAY 22 - AUGUST 12

Regular Hours

Monday-Thursday	7:30am – 9pm
Friday	7:30am – 6pm
Saturday	10am – 6pm
Sunday	10am – 6pm

Memorial Day

Friday, May 26	7:30am – 6pm
Saturday, May 27	Closed
Sunday, May 28	Closed
Monday, May 29	Closed
(Official University Holiday)	

Fourth of July

Saturday, July 1	Closed
Sunday, July 2	Closed
Monday, July 3	7:30am–6pm
Tuesday, July 4	Closed
(Official University Holiday)	

INTERSESSION - AUGUST 13 - 26

Sunday	Closed
Monday-Friday	7:30am – 6pm
Saturday	10am – 6pm

August 27

Sunday, August 21	10am – 6pm
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IMPORTANT INFORMATION

Library Hours 314- 977-3580

Circulation Services 314-977-3087
E-Mail piuscirc@slu.edu

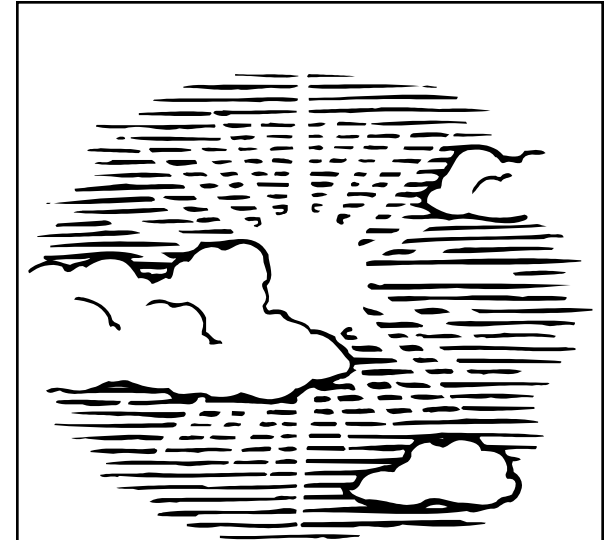
Interlibrary Loan 314-977-3104
E-Mail piusill@slu.edu

Reserves and Electronic Reserves 314-977-3585

Information Desk 314-977-3103
E-Mail piusref@slu.edu

iCommons Help Desk 314-977-3110

Library Web Site
<http://lib.slu.edu/>



Beware the man of one book.
-Thomas Aquinas